



Theatre Communications Group
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FALL FORUM 2006
Backstage with the Board: A Look at Art-Making
November 10–12, 2006
New York City

General Information

Meeting Sites

Friday, November 10, 6:00 pm–9:30 pm

Bryant Park Grill, 25 West 40th Street (*between 5th and 6th Avenues*)
(212) 840-6500

Saturday, November 11, 8:30 am–5:00 pm

The Public Theater, 425 Lafayette Street (*at Astor Place*)
440 Studios, 440 Lafayette Street (*at Astor Place, across the street from the Public Theater*)

Saturday, November 11, 8:00 pm

KAOS at New York Theatre Workshop, 79 East 4th Street (*between Bowery and 2nd Avenue*)

Sunday, November 12, 8:30 am – 12:30 pm

The Public Theater, 425 Lafayette Street (*at Astor Place*)

Late Registration

If you are not able to make the Friday, November 10, registration at Bryant Park Grill, there will be a registration table set up on Saturday, November 11, at the Public Theater.

Food and Drink

Your registration fee includes one dinner, one lunch, two continental breakfasts and various coffee breaks (please see agenda). *Participants with special dietary or physical requirements should contact Chris Shuff at (212) 609-5900 x248 as soon as possible, if the requirement was not already noted on your registration form.*

What to Pack

Dress for the Friday night dinner is business attire. Dress throughout the remaining Forum is informal. In New York, the average daily temperature in November can range anywhere from 40–52° F. Bring an umbrella/raingear in case of fall showers.

Parking

At Bryant Park Grill:

Bryant Car Park
39th Street between 5th and 6th Avenues
(212) 768-8038

At the Public Theater:

Cooper Parking LLC
2-12 Cooper Square NW Corner
East 4th Street and Cooper Square (3rd Avenue)
(212) 505-8023

Transportation

From Airports:

▪ Super Shuttle

(212) 258-3826

www.supershuttle.com

Runs from LaGuardia, JFK and Newark airports. To locate the shuttle from the airport, follow signs to the baggage claim area and locate the ground transportation counter. They will assist you further. You do not need reservations from the airport, but returning to the airport requires reservations. The cost from JFK and Newark is \$19-21 per passenger and the cost from LaGuardia is \$15-17 per passenger, depending on the Manhattan destination.

▪ Carmel Car Service

(800) 9-CARMEL or (212) 666-6666

www.carmelcarservice.com

Make your reservation 24 hours in advance. The cost from JFK is \$40-\$45 curbside and \$69 from baggage claim, plus tip and toll. The cost from LaGuardia is \$28-\$35 curbside or \$59 from baggage claim, plus tip and toll. The cost from Newark is \$43-\$50 curbside or \$70 from baggage claim, plus tip and toll.

▪ AirTrain JFK

www.panynj.gov/airtrain

Take AirTrain JFK to/from Jamaica or Howard Beach station and connect to/from MTA Long Island Rail Road (LIRR) trains, MTA New York City Transit subways and local buses. The cost is \$5 plus cost of the subway or LIRR train. Take AirTrain to connect to the following trains and subways:

- the LIRR at Jamaica Station
- the E, J/Z subways at Jamaica Station
- the A subway at Howard Beach Station

▪ AirTrain Newark

www.panynj.gov/airtrainnewark/

Take AirTrain to/from Newark Airport Train Station and connect to/from NJ Transit or Amtrak trains. If you choose to use NJ Transit, connect with trains that run on the Northeast Corridor or North Jersey Coast Line. If you choose to use Amtrak, connect with trains that run on the Northeast Corridor Line. The cost of the AirTrain is \$5.50 plus the cost of the connecting train. Check with NJ Transit or Amtrak to determine ticket cost, check train schedule and confirm that the train you want stops at your destination.

Subway:

The MTA subway system runs throughout New York City. You can purchase a Metrocard in the station or at various newsstands and other merchants around the city.

▪ To reach Bryant Park Grill (25 West 40th Street, between 5th and 6th Avenues):

Take the **7, B, D F or V** train to **42nd Street/Bryant Park**. The entrance to the Grill is across the park on 40th Street. Alternatively, take the **1, 2, 3, 7, 9, N, R, Q, or W** train to **42nd Street/Times Square** and walk one block east to Bryant Park. The entrance is on the far side of the park, on 40th Street.

▪ To reach the Public Theater (425 Lafayette Street, at Astor Place):

• From the west side:

Take the **R or W** train to the **8th Street Station (New York University)**. Walk east on Astor Place. Turn right onto Lafayette Street. The theatre is on the east side of the street.

• From the east side:

Take the **6** train to **Astor Place Station**. Walk south on Lafayette Street. The theatre is on the east side of the street.